



Title: Curiosity Lab Naturalist
Classification: Part Time/Non-exempt
Department: Nature Education
Reports To: Director of Education
Created: September 18, 2014
Revised: January 2017

Position Summary: The primary responsibility of the Curiosity Lab Naturalist is to engage the visitors and help them to explore their natural history interests. S/he is also responsible for overseeing and maintaining the Curiosity Lab learning space. The Naturalist reports directly to the Director of Education.

Specific Responsibilities:

- Engages guests in hands-on learning activities within the Curiosity Lab.
- Provides enthusiastic demonstrations and other presentations to guests within the Lab.
- Acts as initial point of contact for guests to the Museum and orients them according to their interest.
- Assists guests in answering and researching exhibit-related and natural history-focused questions.
- Responsible for the set-up, breakdown and housekeeping of the Curiosity Lab, including activity tables and lab areas.
- Acts as main point of contact for contributing presenters and volunteers as needed.
- Contributes input on design of rotating activity tables and participatory areas.
- Assists in evaluation of guest interaction at various components of the Curiosity Lab, including documenting engagements as needed.
- Promotes the Museum's Backyard, encouraging cross-programmatic engagements for visitors.
- Ability to work alternate shifts in the Museum's Club House and/or Backyard as a Naturalist substitute (as-needed).

Essential Requirements:

- Passion for the natural world and a desire to work with children and young families as well as adults in engaging them in the wonders of the natural world.
- Knowledge of biological sciences, local natural history or related fields.
- Associates degree or higher in relevant field.
- Experience working with the public, including children.
- Informal science teaching experience (desired).
- Ability to present effectively to a variety of audiences and audience sizes.
- Excellent interpersonal skills, including ability to communicate with guests of all ages and backgrounds.
- Can work independently and as a team member.
- Comfortable using a Mac, PC, internet, computer equipment such as a projector.
- Ability to locate and use internet resources, field guides, scientific journals and other reference materials.
- Able to work weekends: Saturdays 9:45AM-1:30PM; Sundays 9:45AM-1:30PM.



- Ability to be on-call for substitution shifts and able to work flexible hours, weekends, weekdays, and holidays.
- Follows all Museum safety regulations.

Work Environment:

- Frequent standing, walking, bending, with occasional lifting up to 40 lbs.
- Occasional work outdoors.

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The incumbent must be able to perform each requirement of the position as outlined in the job description. **Essential Requirements** are representative and are essential for satisfactory job performance. The **Work Environment** characteristics are representative of those that may be encountered while on the job. The Museum will make reasonable accommodations to enable individuals with disabilities to perform the essential functions of the position.

Signatures:

Employee

I have read this position description and understand its contents.

Employee Signature

Date

Museum

This position description accurately describes the critical and important duties assigned to this position.

Department Head

Date

Chief Operating Officer

Date

Human Resources

Date